Dhaka Commerce College

Office of the Controller of Examinations
(Self-financed, free from politics and smoking)
Dhaka commerce College Road, Mirpur, Dhaka-1216, Phone: **9023338**
Website: www.dcc.edu.bd

Ref. No: DCC-   Date: 16.05.2016

Notice

First Year 1st Semester 1st Mid Term Examination 2016 of BBA Professional Program will commence from 2 June 2016. The Students have to collect their Admit Card from the Department of Business Administration (DBA) within 30 May 2016. Each Subject has total Marks of 40 and duration of 2 (two) hours. Classes will remain suspended from 1 June to 16 June 2016.

Instructions to be followed by the students in the Exam Hall:

1. No Student will be allowed without ID Card.
2. If any illegal activities observed he/she will be expeled.
3. Any papers, books, bags etc. irrelevant to the exam will not be allowed.
4. Must be present at least 15 minutes before the exam starts.
5. Sharing of pen, pencil, scale, eraser, calculator etc. are not allowed.
6. Must write 16 to 18 lines in each page and there should be 5 to 6 words in each line.
7. Should stay in the exam hall for the total exam time.
8. Participants must wear the college uniform.
9. If anybody fails to show admit card in the exam hall then he/she has to deposit Tk.100/- (one hundred) at the Accounts Section and collect a Duplicate Admit Card from the Exam Controlling Section.

Examination Schedule and Time

Date	Subject and Code	Time
02/06/2016 (Thursday)	CODE 1102: Principles of Accounting	12:00am-02:00pm
05/06/2016 (Sunday)	CODE 1101: Introduction to Business	12:00am-02:00pm
07/06/2016 (Tuesday)	CODE 1103: Introduction to Computer	10:00am-12:00pm
09/06/2016 (Thursday)	CODE 1104: Business Mathematics	10:00am-12:00pm
13/06/2016 (Monday)	CODE 1105: English	10:00am-12:00pm
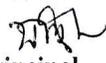
Principal	Vice-Principal Admin (Incharge)	Advisor, Academic	Convener (Examination)	Deputy Controller of Exam.
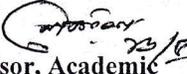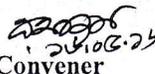
SL.	Distribution	Sign	SL.	Distribution	Sign
1	Principal		16	Prof. Md. Bahar Ullah Bhuyia, S.A.	
2	Vice-Principal, Adminstration (Incharge)		17	Prof. Md. Abdul Kayum, S.A.	
3	Advisor, Academic		18	Prof. Mohammed Elias, S.A.	
4	Chairman, Department of Bangla		19	Prof. Md. Zahid Hussain Sikder, S.A.	
5	Chairman, Department of English		20	Prof. Md. Abu Taleb, S.A.	
6	Chairman, Department of Management		21	Class Room of BBA Program (1st sem.)	
7	Chairman, Department of Accounting		22	All Notice Board	
8	Chairman, Department of Marketing		23	Central Libary	
9	Chairman, Department of Finance and Banking		24	Office	
10	Chairman, Department of Economics		25	Accounts Section	
11	Chairman, Department of Statistics, Computer and Mathematics		26	Engineering Section	
12	Chairman, Department of Social Studies		27	Automation & webside Section	