



# Dhaka Commerce College

(Self-financed, free from politics and smoking) College Code: 1375 (DB), 6438 (NU), EINN: 108207  
Dhaka Commerce College Road, Mirpur, Dhaka-1216, Phone: 48033903, 48036942, 48037357  
Website: www.dcc.edu.bd, facebook: Dhaka Commerce College

Ref. No: DCC-

Date: 01/02/2024

## Notice

**Second Year (Session 2020-21) 4<sup>th</sup> Semester Mid Term Examination 2024** of BBA (Honours) Professional Program will commence from 12/02/2024. The Students have to collect their Admit Card from the Department of Business Administration (DBA) within 08/02/2024. Each Subject has total Marks of 40 and duration of 2 (two) hours.


### Instructions to be followed by the students in the Exam Hall:

1. No Student will be allowed without Admit Card and College ID Card.
2. If any illegal activity is observed, he/she will be expelled.
3. Any paper, book, bag, mobile phone etc. irrelevant to exam will not be allowed.
4. Must be present at least 15 minutes before the exam starts.
5. Sharing of pen, pencil, scale, eraser, calculator etc. is not allowed.
6. Must write 16 to 18 lines in each page and there should be 5 to 6 words in each line.
7. Should stay in the exam hall for the total exam time.
8. Examinees must wear the college uniform.
9. If anybody fails to show admit card in the exam hall, he/she has to deposit Tk.100/- (one hundred) at the Accounts Section and collect a Duplicate Admit Card from the Exam Controlling Section.

### Examination Schedule and Time

Date & Day	Subject & Code	Time
12/02/2024 (Monday)	Code 520129: Risk Management & Insurance	10:00 AM - 12:00 PM
18/02/2024 (Sunday)	Code 520131: Business Statistics-II	10:00 AM - 12:00 PM
20/02/2024 (Tuesday)	Code 520133: Human Resource Management	10:00 AM - 12:00 PM
22/02/2024 (Thursday)	Code 520135: Export-Import Management	10:00 AM - 12:00 PM
25/02/2024 (Sunday)	Code 520137: Supply Chain Management	10:00 AM - 12:00 PM

  
Deputy Controller  
of Examinations

  
Convener  
of Examinations

  
8/2/24  
Vice-Principal

  
Principal

### Distribution

SL	Sign	SL	Sign
1	Office of the Principal	16	Chairman, Department of Mathematics
2	Office of the Vice- Principal	17	Home Science
3	Chairman, Department of Bangla	18	Student Advisor
4	Chairman, Department of English	19	Convener, Examination Committee
5	Chairman, Department of Management	20	Class Room of BBA Program (4 <sup>th</sup> Sem.)
6	Chairman, Department of Accounting	21	All Notice Board
7	Chairman, Department of Marketing	22	Central Library
8	Chairman, Department of Finance and Banking	23	Office
9	Chairman, Department of Economics	24	Accounts Section
10	Chairman, Department of Statistics	25	Engineering Section
11	Director, Department of Business Administration	26	Medical Section
12	Chairman, Department of CSE	27	Security Section
13	Chairman, Department of Physics	28	Automation Section
14	Chairman, Department of Chemistry	29	Secretary, DCCKS
15	Chairman, Department of Biology	30	Office, Examinations Controlling Section