



Dhaka Commerce College

Office of the Controller of Examinations

(Self-financed, free from politics and smoking)

Dhaka commerce College Road, Mirpur, Dhaka-1216, Phone: 9023338

Website: www.dcc.edu.bd

Ref. No: DCC-

Date: 11.05.2016

Notice

Second Year Fourth Semester 2nd Mid Term Examination 2016 of BBA Professional Program will commence from 18 May 2016. The Students have to collect their Admit Card from the Department of Business Administration (DBA) within 16 May 2016. Each Subject has total Marks of 70 and duration of 3 (three) hours. Classes will remain suspended from 17 May 2016.

Instructions to be followed by the students in the Exam Hall:

1. No student will be allowed without ID Card.
2. If any illegal activities observed he/she will be expelled.
3. Any papers, books, bags etc. irrelevant to the exam will not be allowed.
4. Must be present at least 15 minutes before the exam starts.
5. Sharing of pen, pencil, scale, eraser, calculator etc. are not allowed.
6. Must write 16 to 18 lines in each page and there should be 5 to 6 words in each line.
7. Should stay in the exam hall for the total exam time.
8. Participants must wear the college uniform.
9. If anybody fails to show admit card in the exam hall then he/she has to deposit Tk.100/- (one hundred) at the Accounts Section and collect a Duplicate Admit Card from the Exam Controlling Section.

Examination Schedule and Time

Date & Day	Subject and Code	Time
18/05/2016 (Wednesday)	Code 2201: Insurance and Risk Management	10:00 am-01:00 pm
19/05/2016 (Thursday)	Code 2202: Cost Accounting	10:00 am-01:00 pm
22/05/2016 (Sunday)	Code 2203: Computer Programming	10:00 am-01:00 pm
24/05/2016 (Tuesday)	Code 2204: Commercial Law	10:00 am-01:00 pm
25/05/2016 (Wednesday)	Code 2205: Theory and Practice of Banking	10:00 am-01:00 pm


Principal


Vice-Principal
Admin (Incharge)


Advisor, Academic


Convener
(Examination)


Deputy Controller of Exam.